



Email, Fax, or Mail to:
 Mackinaw Administrators
 11801 Grand River Rd.
 Brighton, MI 48116
 866-712-1735
 claim@mackadmin.com

Occurrence / Incident Reporting Form

- | | |
|---|--|
| <input type="checkbox"/> Property Loss | <input type="checkbox"/> Automobile Loss |
| <input type="checkbox"/> General Liability Loss | <input type="checkbox"/> Sewer Backup |

Contact Information			
Client Name:			
Street:	City:	State:	Zip:
Contact Name:		Title:	
Phone Number:		Email:	
Incident Information			
Date of Incident:			
Injured Party or Owner of Damaged Property Name:			
Street:	City:	State:	Zip:
Phone Number:		Email:	
Description of Incident			
Client Property Description (if applicable)			
Client Automobile Description (if applicable)			
Make:	Model:	Year:	VIN Number:
Additional Comments			

Preparer's Name

Date

Preparer's Title

Preparer's Email